



# MAQUOKETA AREA COMMUNITY FOUNDATION

*...supporting area communities*

## 2011 GRANT REQUEST APPLICATION

**INSTRUCTIONS:** Please submit the completed grant application to the Foundation. Incomplete applications will not be considered. Please keep your application to two pages, excluding plans and budget. Organizations may request funding once per calendar year, so please make sure you are requesting for your organization's greatest need. Awards need to be claimed within one year of notification or they will be forfeited.

**2011 grant deadlines – March 1, June 1, September 1 and November 1.**

**Organization Name:** \_\_\_\_\_

**Contact Person & Title:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State, Zip** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Email** \_\_\_\_\_ **Website** \_\_\_\_\_

**Project title:** \_\_\_\_\_

**Type of request:**     New Project     Enhancement/expansion/continuation of existing project  
 General Operations     Capital (building)     Equipment/Materials     Other: \_\_\_\_\_

**Amount requested:** \_\_\_\_\_    **Total cost of project:** \_\_\_\_\_

**When is project expected to begin?** \_\_\_\_\_

**Please indicate amounts requested/received from other sources, including in-kind gifts:** \_\_\_\_\_

**If not funded by MACF, how will this project be funded?** \_\_\_\_\_

**Population served:** (please estimate numbers served, if known)

General Public \_\_\_\_\_     Children/Youth \_\_\_\_\_     Adults \_\_\_\_\_     Elderly \_\_\_\_\_

**Geographic area to be served:** \_\_\_\_\_

**Organization's Board Members** (list or attach):

**Project summary** – Please describe the proposed project, including the goals and objectives. Discuss the community need for the project, what populations it will serve, the benefits for the community as a result of the project, and the community support for the project. If this is a project that will be sustained, how will you sustain it? If it is an ongoing event, what is evidence of the event's success?

**Why is this project needed** – What need is being met through this project? Are other organizations or groups working to address this need? How are you collaborating with other entities? How will you evaluate your project for effectiveness?

**Organization** – Describe your organization's charitable purpose, program activities and population served. Briefly describe your organization's history & major accomplishments to evidence how you will carry out your project.